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SEMINAR / MEETING NOTICE

To: All AWI Members
When: December 3, 2009
Time: 2:30 – 6:00 PM Seminar, 6:00 PM Dinner
7:00 – 8:00 PM Election of Officers
Where: Rolf's Restaurant
65 Stirling Rd.
Warren, NJ 07059 908-754-5500
Topic: Principals of Lean Management
Cost: \$ 40. (\$ 30 for Dinner only)

Speaker: Mr. Michael Rothmeier of Simple Solutions Consulting Co. will join us to introduce the principals of "Lean Management". Michael introduced these techniques & the benefits of "Lean Management" at the 2009 AWI National convention last month. He has agreed to meet with our group, to discuss one of the hottest topics of the year.

INDICATORS THAT LEAN SYSTEMS MAY BE FOR YOU

Late bids/quotes
Mis-handled complaints
Crowded offices
Lost files
Out-of-control office budgets
Missed sales calls
Lost equipment
Out-of-date procedures
Uncontrollable documents
Disorganized file systems
Misrouted service technicians
Forgotten customer changes
Rising computer system expenses

RSVP by November 25th
ONLINE at: www.njawi.org/News.htm

www.njawi.org



This is an excerpt from the Lead Management Workshop at the national convention;

This session will introduce the Lean techniques that have revolutionized industrial processes across the country. Participants will learn the principles of Lean and the primary tools used by skilled practitioners. This session will help participants to understand the role that each technique can play in streamlining operations and improving competitiveness.

This introductory session will discuss these important questions:

How much can be gained by Lean?

Why is Lean so popular?

Where are the opportunities for improvement?

What is the Lean Toolbox?

When should each tool be used?

Who needs to be involved in Lean?

Each of the primary Lean tools will be introduced and discussed in the context of benefits derived in a wide variety of industries. Applications for each tool will be discussed in terms that will give participants confidence in applying appropriate tools for the desired results which can include:

- streamlining your processes and procedures
- reducing waste in your operations
- improving your profitability through productivity
- sharpening your organization's ability to compete
- engaging employees through positive change

LEAN TOOLS COVERED

Flow & Layout Point of Use Storage

Batch Size Reduction Quick Changeover

Standardized Work Visual Organization

Measures & Metrics Teams & Teamwork

Single Piece Flow Quality at the Source

Equipment Effectiveness Mistake Proofing

Continuous Improvement Value Stream Mapping

Seminar OUTLINE

1. Welcome and Introductions
2. What is a Lean Enterprise and what is isn't?
3. The Benefits - Tangible and Intangible
4. Processes & Process Waste
5. Evolution of a Lean Factory
7. Implementation Approaches
8. Keys to Success
9. Summary & Wrap-up

Mr. Michael Rothmeier
Simple Solutions Consulting Co.